



Selectmen's Meeting
Town Office
Wednesday, September 4, 2013
6:00 P.M.

Present: Selectmen Sam Seppala, Roberta Oeser, Dan Aho, Town Administrator Carlotta Lilback Pini, and Executive Secretary Nicole Sesia

Approved Minutes

CALL TO ORDER / PLEDGE OF ALLEGIANCE

CITIZEN'S FORUM

Holly suggests putting John Kauer on the dedication page in the Town Report. He was an active member in the community with Boy Scouts and he wanted to be on the Budget Advisory Committee if his health was better.

Moment of silence for John Kauer

GENERAL BUSINESS

Roberta made a motion to approve the accounts payable and payroll for 8/28 and 9/4. Dan seconded the motion and the Board voted unanimously in favor.

Roberta made a motion to approve the minutes from August 21st. Dan seconded the motion and the Board voted unanimously in favor

Deb Qualey has put in a letter of resignation effective August 31st. Helene brought forth a couple of candidates that Ellen and Carlotta have looked at and come to an agreement that Tammy Dubious would be a good candidate. Tammy is a bookkeeper who is involved in the community and lives on Abel Road. Tammy would be on the bank account as a legal check signer and has agreed to doing this for us. Carlotta recommends that the Board appoints Tammy Dubois as Deputy Treasurer until Helene's term is up in March 2015.

Roberta made a motion to appoint Tammy Dubois as Deputy Treasurer until March 2015. Dan seconded the motion and the Board voted unanimously in favor.

Pat Martin member of the Energy Commission presented the results of the Library Weatherization bid. There was a small problem with the library proposal although the cost is within our projected goals. One company met the first due date of August 15th. This person wrote a very angry letter and called Pat Martin several times complaining about how the RFP wasn't up to proposal. The deadline was extended until September 3rd at 4pm which allowed the proposal to be published in the energy magazine. Yankee Thermal Imaging was the more expensive proposal but seems to be the better choice. Turn Cycle

Solutions had called and complained about the RFP. Turn Cycle did not follow the RFP. Yankee Thermal would insulate the pipes 1" and 200 feet. Pat stated she doesn't feel comfortable hiring Turn Cycle. Marty Aho's company submitted a bid today which is late but it didn't include the hatchway. Yankee Thermal Imaging had some alternatives such as insulating the crawl space and weather stripping the doors. Pat and Dwight Shank both preferred Yankee Thermal Imaging due to quality and professionalism. Sam questioned whether there is 200 feet of piping in the basement or if the \$800 would be overpriced. A Thermadome is possible for the hatchway to the third floor. A Thermadome is a rounded lid that goes over an opening. The third floor is not in use. On occasion someone will go up there and having to lift a heavy Thermadome out of the way. Yankee Thermal Imaging would like to put walls in the attic on both sides of the railings boxing in the stairwell. Sam questioned whether there would heat loss out of the roof or not and why the door isn't put at the bottom stairs to make it easier. Pat explained that there are 3 different doors at the bottom of the stairs. Sam would like Pat to get new quotes from Yankee Thermal Imaging and Turn Cycle Solutions after deducting the stairwell insulating. Sam states that if Yankee Thermal Imaging's adjusted price turns out lower than Turn Cycle Solution's adjusted price than the Energy Commission can hire them.

Roberta made a motion that as long as Yankee Thermal Imaging comes in lower after removing item 3 to go ahead and hire Yankee Thermal Imaging. Dan seconded the motion and the Board voted unanimously in favor.

Pat Martin member of the Energy Commission announced that the lighting study has been finished. Margaret has suggested replacing the fluorescent bulbs with led lights. If it is less than 5,000 we don't have to issue a RFP. The Commission can get some quotes from local electricians that we have hired before and chose the lowest. Town office was priced at about \$1100 and the police station was about \$2300. The payback is about 3-5 years.

Police Chief Frank Morrill would like to take some money out of the revolving fund for continuing maintenance on the cruisers. Frank would like the same amount as last year taken out of the revolving fund. Two of the cruisers might need a full set of brakes and all of the vehicles will need winter tires. The cost of that will eat up most of what is remaining in the maintenance budget line item. The chief's car and the older cars are expensive to fix. The new Taurus would be all wheel drive and 6 cylinder. The Ford Explorer is used to tow and to go out into Annett State Park. Roberta wanted to know if we would be taking out too much money. Ellen said there was plenty in the account.

Roberta made a motion to allow the use of up to \$8,000 for maintenance on the cruisers out of the revolving fund. Dan seconded the motion and the Board voted unanimously in favor.

Chief Morrill has signed a contract with the Cheshire Country Grants Manager to receive extra funding for special patrols and public education. The biggest part of this grant is the educational component. This grant is given to towns with colleges and pays for the officers to be involved in the education. Extra Patrols for busy days such as Thursday- Saturday would be paid for up to 8 hours. That would be about 20-25 thousand dollars' worth of patrols that the grant pays for. Our commitment is that every time we do a patrol we fill out an activity sheet and send it to the Grants Manager. The grant will cover some of the tools for education. One thing added to the grant is "beer vision" goggles and 2 breathalyzers. The grant is for 3 years. The extra shifts are payable at the detail rate and it would be 4 hours at a time; the grant pays for all of this. Dan questioned whether we would have to add another officer. Frank assured him that there is no shortage of officers it just puts another officer on duty that night. The Rindge Police Department has 8 fulltime officers and 3 part time officers. If the grant is awarded funding will start in 2014.

This year Chief Morrill tried to get costs down to 27,500 for the new police vehicle. The unmarked sedan doesn't require all the extra equipment that goes onto a marked car. The Taurus is coming in at 25404. Frank is taking the 2000 he would get from the trade in of the old vehicle. It would be \$23,000 for the car and \$2300 for the police equipment which is under the 27500 that was promised. Roberta suggests taking the \$2000 as unanticipated revenue and then dedicated it to the purchase of the car. Franks car has 99,000 miles on it.

Roberta made a motion to purchase the new police car. Dan seconded the motion and the Board voted unanimously in favor.

Approval of disbursement of \$16475.24 impact fees for school
Carlotta received an email from Karen Gray who asked how much money we had to give to the schools. Looking in our account we have 16475.24 to give to the schools.

Roberta made a motion to disburse the 16475.24 for the impact fees for the school. Dan seconded the motion and the Board voted unanimously in favor.

Dan made a motion to accept the \$1,000 fire assistance grant. Roberta seconded the motion and the Board voted unanimously in favor.

TOWN ADMINISTRATORS REPORT

Carlotta has been on vacation for the last week and is trying to get caught up. If you compare where we are last year from this year welfare is down.

Carlotta congratulated Ellen for getting a report in after a holiday weekend.

Roberta still would like to see a filing system in the planning office.

The next roadway meeting is tomorrow 9/5.

The selectmen need to decide what to do with Ingalls road.

INFORMATIONAL ITEMS / COMMUNICATION

August 2013 List of Expenditures and Revenues were given to the Board for review.

Carlotta informed the Board about the Budget & Finance workshop and asked if any of the Selectmen would like to attend.

Roberta made a motion to go into nonpublic for personnel RSA 91-A:3,II (a).

Adjournment