

**PLANNING BOARD
RINDGE, NEW HAMPSHIRE
March 5, 2013**

DATE: March 5, 2013 **TYPE:** Planning Board Meeting **APPROVED:** April 2, 2013
TIME: 7:00 pm – 8:15 pm
CALL TO ORDER: 7:00 pm
ROLL CALL MEMBERS: Phil Simeone, Hank Whitney, Vice Chairperson Kim McCummings (7:20pm)
ROLL CALL ALTERNATES: Charlie Eicher,
EX OFFICIO: Roberta Oeser
PLANNING DIRECTOR:
PLANNING SECRETARY: Susan Hoyland
APPOINTMENT OF ALTERNATES Charlie Eicher to sit for Mike Quinlan
OTHERS PRESENT: Bruce Donati

CALL TO ORDER:

Hank Whitney called the meeting to order at 7:00 pm. Charlie Eicher was seated for Mike Quinlan.

ANNOUNCEMENTS

MOTION: Roberta Oeser moved to appoint Hank Whitney Chairman pro tem pending Vice Chair Kim McCummings arrival. Charlie Eicher seconded the motion. **Vote: 3-0-1**

APPROVAL OF MINUTES

February 19, 2013

MOTION: Roberta Oeser moved to approve the minutes of February 19, 2013 as written. Phil Simeone seconded the motion. **Vote: 3-0-1** (Hank Whitney abstained)

1. NEW BUSINESS

a. DISCUSSION: Impact Fee Schedule

The Public Hearing to set the impact fee for Accessory Dwelling Units is to be held March 19, 2013.

Roberta Oeser made a recommendation to the Board to consider waiving impact fees for residential properties for a determined period of time, to be revisited in six to nine months. She said we are not collecting much and we need to encourage building.

Phil Simeone said this is a double edged sword, we do need the money.

Meeting Minutes
March 5, 2013 KM, PS, RO, HW, CE, SH

Charlie Eicher expressed his support to waive residential impact fees and continue to charge for non-residential uses.

Phil Simeone said he needed more time to read over all the information.

Roberta Oeser said that the Planning Board, through the ordinance has been granted the authority to set and adjust the fees. She said the Planning Board is fully within its bounds to set the residential fees to zero but suggested that we keep the commercial/non-residential fees as they are. Roberta Oeser said that this is just her personal recommendation.

Roberta Oeser said that the Impact Fee Ordinance is definitely a good thing, but in this economic time, it is just too much money. She said we need to encourage building within the town.

Kim McCummings arrived at 7:20 pm.

The Board updated Vice Chair McCummings on their discussions thus far. Vice Chair McCummings referred the Board to the files relevant to Impact Fees in the Planning Office that they may wish to look through as they prepare for the public hearing on March 19, 2013. The original fees were developed by a consultant, Mr. Bruce Mayberry and approved by the Board in 2005.

Vice Chair McCummings said that the original intent of the board was to address the Building Depts. request for a fee structure for ADUs. (Accessory dwelling units)

Roberta Oeser said the impact fee waiver should be discussed during the public hearing.

As there was no further discussion, Vice Chair McCummings asked the Board if they would like to hear the Planning Director's report prior to going to Non-Public Session. The Board agreed.

PLANNING DIRECTOR REPORT

Vice Chair McCummings said that she had signed off on the Building Permit Application for Robert Van Dyke and AT&T to update the wireless communications facility at Todd Hill Road, Rindge.

Vice Chair McCummings updated the board on the CHA invoice situation.

Susan Hoyland, Planning Secretary asked Vice Chair Kim McCummings to sign approval for a release of driveway bond for ATA Construction.

Vice Chair McCummings advised Charlie Eicher that following elections, he would need to be sworn into office by the Town Clerk. Vice Chair McCummings requested that Susan Hoyland ask Chairman Stenersen to prepare an "oath of office" form, a copy of which should be on the server.

In the absence of a Planning Director, Vice Chair McCummings spoke to the procedure to be used for an application review process. She suggested doing something similar to what the ZBA does which is to have two members doing a review. She said there are checklists available. The Board was open to reviewing applications until a new Planning Director is hired.

2. NON-PUBLIC SESSION per RSA 91-A:3IIb for Personnel Matters

- a. Approval of Minutes of February 19, 2013
- b. Approval of Minutes of February 15&16, 2013

MOTION: Roberta Oeser moved to go to Non-Public Session per RSA 91-A: 3IIb for Personnel Matters. Phil Simeone seconded the motion. **Roll Call Vote:** Kim McCummings AYE-Phil Simeone-AYE Hank Whitney-AYE-Roberta Oeser-AYE - Charlie Eicher-AYE

ADJOURNMENT

The meeting was adjourned at 8:15 pm.

NEXT MEETING
March 19, 2013

Respectfully submitted,

Susan Hoyland
Planning Secretary