

**PLANNING BOARD  
RINDGE, NEW HAMPSHIRE  
December 6, 2011**

**DATE: December 6, 2011 TYPE: Planning Board Meeting APPROVED: December 20, 2011**

**TIME: 7:00 pm –8:15pm CHAIR: Kirk Stenersen**

**CALL TO ORDER: 7:00 pm**

**ROLL CALL MEMBERS:** Kirk Stenersen, Kim McCummings, Hank Whitney, Mike Quinlan, Dave Tower, Tim Halliday

**ROLL CALL ALTERNATES:** Phil Simeone, Burt Goodrich

**EX OFFICIO: None**

**ACTING PLANNING DIRECTOR:** Robyn Payson

**APPOINTMENT OF ALTERNATES: None appointed**

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### **Announcements**

Robyn made the following announcements:

Walmart was not on the agenda because they had not yet acquired the soil information the Board had requested. However, she had received an updated design of the store, which she showed the Board.

The “Neighborhood Watch” group approached her and asked what approvals are needed to place signs at the beginning of roads and other locations. This is a question for the Sign Committee.

The 23<sup>rd</sup> of December is the last day to post the first notice for warrant articles

### **OLD BUSINESS**

#### **Minutes**

**November 1, 2011** Mike Quinlan made a motion to approve the minutes. Tim Halliday seconded the motion. The motion carried unanimously.

**November 15, 2011** Kim McCummings made a motion to approve the minutes Hank Whitney seconded the motion. The motion carried with Mike Quinlan and Tim Halliday abstaining.

### **NEW BUSINESS**

#### **Minor Subdivision**

##### **Map 28 Lot 7**

##### **The First Congregational Church & Society**

Dick Drew presented the plan for the two lot Subdivision. Following discussion, Kim McCummings made a motion to accept the application as complete. Tim Halliday seconded the motion the motion carried unanimously.

There were no abutters present to ask questions or make comments.

Tim Halliday made a motion to approve the application with the following conditions:

1. State Subdivision approval
2. Setting of Property Corners
3. The new lot is subject to the Town of Rindge Impact Fee Ordinance
4. Noting the well easement on lot Lot 7.

Mike Quinlan seconded the motion. The motion carried unanimously.

**WORK MEETING**

**2011 Town Meeting Warrant Articles**

The Planning Board discussed proposed warrant articles for the upcoming town meeting. The proposed articles will be drafted and discussed at the Dec 20<sup>th</sup> meeting.

**Staffing**

The Planning Board reviewed the current Planning Director Job Description and added “Power Point” under knowledge skills and abilities. They also removed the requirement of having experience in a community of 5000-7000 because they felt it was limiting.

Kim McCummings made a motion to approve the Planning Director’s Job Description with changes. Hank Whitney seconded the motion. The motion carried unanimously.

The Planning Director position will be posted and resumes will be accepted through January 13, 2012.

Adjourned 8:15pm

**NEXT MEETING**

**December 20, 2011**

Respectfully submitted,

Robyn Payson