

**PLANNING BOARD
RINDGE, NEW HAMPSHIRE
March 8, 2010**

DATE: March 8, 2010 **TYPE: Meeting** **DATE APPROVED: April 6, 2010**
TIME: 2:00 PM – 2:30 PM **CHAIR: Kim McCummings**
CALL TO ORDER: 7:00PM
ROLL CALL MEMBERS: Kim McCummings, Tim Halliday, Kirk Stenersen, Roberta Oeser
ROLL CALL ALTERNATES: Phil Simeone
EX OFFICIO: Burt Goodrich
PLANNING DIRECTOR: Jane Pitt
PLANNING ASSISTANT: Robyn Payson
APPOINTMENT OF ALTERNATES Phil Simeone for Hank Whitney

OLD BUSINESS

Zoning Board of Adjustment-Shared Resources

Kim distributed to the Planning Board a memo she drafted regarding the ZBA's request for review and comments.

The Board agreed that most of the services the ZBA were asking for were already being performed by the Planning Department.

Jane said she had a discussion with Carlotta and they agreed the Selectman's Office will receive ZBA applications, time and date stamp them, and contact the ZBA by phone or broadcast e-mail.

The Planning Office will continue to provide customer service to anyone needing help with any matter pertaining to zoning which routinely involves discussion of ZBA matters.

Following further discussion, Roberta made a motion that this memo be forwarded to the ZBA with the following changes:

- Adding "at this time" after "is not feasible"
- Changing "secretarial services" to "secretarial duties"
- Remove bullet three from paragraph one

Burt Goodrich seconded the motion. The motion carried unanimously.

Jane will make the changes, circulate the memo to the Planning Board and send a hard copy of the Memo to the ZBA in time for their meeting.

Economic Development Summit

Jane asked for volunteers to greet, hand out name tags and be group facilitators and scribes.

Meeting adjourned 2:30pm

NEXT MEETING

March 16, 2010

Respectfully submitted,
Robyn Payson