

**Ingalls Memorial Library Minutes  
Tuesday September 27, 2016 4:30pm**

Trustees in attendance: Flo Marsh, Dick Isakson, Bob Carney, Karla MacLeod, Roberta Gordenstein

Alternates: Lisa Wiley (Secretary), Gillian L'Eplattenier, Jim Qualey

Director: Diane Gardenour

**Acceptance of Donations**-Flo moved to accept report, seconded by Bob. Approved 5 -0

**Ingalls 1894 Association:** Roberta states that a report for the State to declare Historical status was completed by Mae Williams as contracted and presented to the Board of Selectmen for signature. It is now returned to the State and awaiting final approval on Oct. 31, 2017.

**Reports:**

**Secretary's Report:** Dick moved to accept the report as edited, Bob seconded. Approved 5-0

**Town Bookkeeper's Report:** Flo moved to accept the report subject to audit, Bob seconded. Approved 5-0

**Treasurer's Report:** For July reviewed. Flo noted that the PDIP defunct account is in the process of being closed. Dick moved to accept report subject to audit, Bob seconded. Approved 5-0

**Director's Report:** Diane tendered her resignation, effective November 12, 2016. Bob moved to accept report, Flo seconded. Approved 5-0

**Friend's Report:** Arianne Miller requested that funds from their account be accepted for purchasing two recycle bins for each floor of the library. Request accepted with the recommendation that Arianne work with Diane for best placement.

**Old Business:**

**Policy Review:** Lisa will edit the template as discussed and provide a draft for review at a special meeting October 4, 2016 4:30pm.

**Custodian:** Diane gave a gift to the custodian in gratitude for many years of service.

**Architect Drawings:** Whiteboard images reviewed for new addition. Suggested 'multipurpose room' be changed to 'program room', also edit 'Surrey Rd.' to 'Surrey Park'.

**Student Artwork:** Diane contacted Karl Pruter and is awaiting word.

**Other:** Preliminary budget meeting set for October 4, 2016 4:30pm

**5:15pm** Roberta moved to go to Non-Public Session, pursuant to RSA 91-A:3 II a- Hiring. Bob seconded. Approved 5-0

At the conclusion of Non-Public Session, a motion to return to Public Session was made, seconded and approved 5-0.

Flo moved to seal the minutes of Non-Public Session, Bob seconded. Approved 5-0

**New Business:** Volunteer luncheon- Flip-Side Grille, Fitzwilliam, Sept. 29 at noon.

Next Meeting Date: Tuesday October 4, 2016 at 4:30pm

Next Regular Meeting Date: Tuesday October 25, 2016 at 4:30pm

6:15pm Dick moved to adjourn, Bob seconded. Approved 5-0

lbw