

Ingalls Memorial Library Minutes
Tuesday October 25, 2016 4:30pm

Trustees in attendance: Flo Marsh, Dick Isakson, Bob Carney, Karla MacLeod
Alternates: Lisa Wiley (Secretary), Gillian L'Eplattenier, Jim Qualey
Director: Diane Gardenour, Director: Donna Straitiff

Acceptance of Donations-Bob moved to accept report, seconded by Dick. Approved 4 -0

Ingalls 1894 Association: The Association prepared a donation letter to send to the community.

Reports:

Secretary's Report: Dick moved to unseal the draft minutes from previous nonpublic session for review. Bob second. Dick moved to accept the minutes. Bob seconded. All approved. Bob moved to accept report as edited, Flo seconded. Approved 4-0

Town Bookkeeper's Report: Dick moved to accept the report subject to audit, Bob seconded. Approved- 4-0

Treasurer's Report: For August reviewed. Bob moved to accept report subject to audit, Dick seconded. Approved 4-0

Director's Report: Bob moved to accept report, Dick seconded. Approved 4-0

Friend's Report: Nothing to report.

Old Business:

Policy Review: Donna approved and signed her Agreement, Trustees signed. Will be placed on file.

Custodian: Flo and Karla will speak with the Town Office about best practice for paying our current associate /custodian.

Architect Drawings: Whiteboard images reviewed for new addition.

Botanists: No new updates

State Historical Register: Will be decided on October 31.

Student Artwork: Flo will speak with Karl Pruter about the status.

New Business:

Budget: Flo presented the first draft of the 2017 Library operating budget proposal. Bob moved to accept the draft as crafted. Bob seconded. Approved 4-0

Resignation: Jim Qualey tendered his resignation as a Trustee Alternate. The Trustees thanked him for his ten years of service. Dick moved to accept Jim's resignation. Bob seconded. Approved 4-0.

Next Meeting Date: Tuesday November 22, 2016 at 4:30pm
5:30pm Bob moved to adjourn, Flo seconded. Approved 4-0

lbw