

INGALLS MEMORIAL LIBRARY
TRUSTEE MEETING
AGENDA

Tuesday-Sept. 27, 2016 at 4:30 PM

Acceptance of Donations

Ingalls 1894 Association—David Tower, Roberta

REPORTS:

Secretary's Report—Lisa Wiley

Town Bookkeeper's Report

Treasurer's Report—Flo Marsh—PDIP—2017 Budget

Director's Report—Diane Gardenour, Director resignation letter

Friend's Report—Meeting held 9/22/16

OLD BUSINESS:

1. Policy Review—New Director-Probationary period, agreement, etc.
For review: Vacation Policy
New Trustee Manuals received
2. Custodian—gift of appreciation to Custodian for all his years of service
3. Architect drawings—Printing of Whiteboards—Peter
4. Director Search Committee—Lisa—#1 Applicant/Vote on new Director
5. Botanists—Flora and fauna upstairs—Matt Hickler/Harvard.
6. Federal and State Historical Register—Roberta/Dave Tower
7. Painting—Student artwork, still not stretched and placed in foyer/Karl Pruter
8. Other

NEW BUSINESS:

1. Volunteer Luncheon—Flip-Side Grille, Fitzwilliam, Thurs. Sept. 29th at Noon
2. Other

Next Meeting Date—Tuesday, Oct. 25th, 2016 at 4:30 PM